



**Application for “Certificate of Eligibility to Purchase”
(Flat for Flat Scheme for Elderly Owners)
under the Flat-for-Sale Scheme Secondary Market Scheme**

FFSS Secondary Market Support Unit
G/F Dragon Centre
23 Wun Sha Street
Tai Hang Hong Kong
Tel : 2839 7373

Trade Down Permit No.
TDP

For Office Use Only
Application No.
ZSC No.

Part I Eligibility Criteria

- (1) Flats under the Flat-for-Sale Scheme Secondary Market Scheme (“SMS”) in this application form refer to flats sold under the Flat-for-Sale Scheme (“FFSS”) / Subsidised Sale Flats Project (“SSFP”) / Dedicated Rehousing Estates Subsidised Sale Flats Project (“DRE SSFP”) of the Hong Kong Housing Society (“HKHS”) which are assignable subject to the regulations of the SMS.
- (2) This application form is only applicable for Trade Down Permit (“TDP”) Holders under Flat for Flat Scheme for Elderly Owners (“Flat for Flat Scheme”) and is only applicable for the purchase of property under the SMS of HKHS.
- (3) After the completion of the assignment for the sale of the original flat of designated subsidised sale flat of HKHS or subsidised sale flat of the Hong Kong Housing Authority (“HA”) (“Original Flat”), the applicant may purchase a subsidised sale flat with saleable area smaller than that of the Original Flat ^(Note 1) or a subsidised sale flat which is located in a more remote area (if applicable) ^(Note 2) (“Newly Purchased Flat”) through the SMS of HKHS or Home Ownership Scheme (“HOS”) Secondary Market of HA. Upon signing the Provisional Agreement for Sale and Purchase (“PASP”) with the seller of the SMS, the remaining “Certificate of Eligibility to Purchase” (White Form Status) of HOS Secondary Market of the HA (if any) will become null and void automatically, the holder of the “Certificate of Eligibility to Purchase” (White Form Status) cannot enter into a PASP with another seller of HOS Secondary Market of the HA, and vice versa.

Note 1 : It shall be defined in terms of saleable area only, which is based on the saleable area of the property stored in the property records of the Rating and Valuation Department. The information is available from the Rating and Valuation Department property information. The applicant shall arrange each enquiry service by himself / herself at his / her own cost.

Note 2 : The subsidised sale flats under the SMS of HKHS and the HOS of HA are distributed across four districts in Hong Kong, namely (in order of ascending remoteness): (i) Urban (including Central and Western, Wan Chai, Eastern, Southern, Yau Tsim Mong, Kwun Tong, Wong Tai Sin, Kowloon City and Sham Shui Po); (ii) Extended Urban (including Tung Chung, Sha Tin, Tseung Kwan O, Tsuen Wan and Kwai Tsing); (iii) New Territories (including Tuen Mun, Yuen Long, North, Tai Po and Sai Kung); and (iv) Islands (excluding Tung Chung). The applicant may purchase a flat under the Flat for Flat Scheme with saleable area equal to or larger than that of the Original Flat, provided that the Newly Purchased Flat is located in a more remote area (inapplicable to owners of Original Flat situated in the “Islands” district). For example, if the Original Flat is located in Urban, the applicant may purchase a flat with smaller saleable area in Urban or opt for a flat with any saleable area in Extended Urban, New Territories or Islands. For the list of subsidised sale flats of HKHS and HA and their classification of districts under the Flat for Flat Scheme, please refer to the following links:

<https://www.hkhs.com/en/application/flat-for-flat-scheme-for-elderly-owners>

and HA’s website (<https://www.housingauthority.gov.hk/en/home-ownership/hos-secondary-market/index.html>)

Please note that the option of buying a Newly Purchased Flat in a more remote area is not applicable to TDP holder(s) issued on or before 27 September 2026.

Part II Notes of Application

- (1) Please read carefully the Application Guide of Flat for Flat Scheme for Elderly Owners (“Application Guide”) before completing this application form. The Application Guide can be downloaded from the HKHS’s website (<https://www.hkhs.com/en/application/flat-for-flat-scheme-for-elderly-owners>).
- (2) All parts of this application form must be completed. The applicant and/or relevant family member(s) should sign against amendments (if any). No correction materials such as correction fluids or tapes for obliteration should be used.
- (3) Please provide a copy of the TDP and a copy of the assignment of the Original Flat sold by virtue of the Flat for Flat Scheme.

Part III Particulars of the Applicant(s) and All Family Member(s) listed on the TDP Application Form of Flat for Flat Scheme

	Applicant	Family Member	Family Member	Family Member	Family Member
Chinese Name (if any)					
English Name					
Gender (Please “✓”)	☐ M ☐ F	☐ M ☐ F	☐ M ☐ F	☐ M ☐ F	☐ M ☐ F
Date of Birth dd/mm/yyyy	/ /	/ /	/ /	/ /	/ /
Relationship with Applicant	Applicant				
Marital Status (Please “✓”)	☐ Unmarried ☐ Married ☐ Divorced# ☐ Widowed	☐ Unmarried ☐ Married ☐ Divorced ☐ Widowed	☐ Unmarried ☐ Married ☐ Divorced ☐ Widowed	☐ Unmarried ☐ Married ☐ Divorced ☐ Widowed	☐ Unmarried ☐ Married ☐ Divorced ☐ Widowed
Hong Kong Identity Card No.	()	()	()	()	()
Any domestic property ownership in Hong Kong Owned, co-owned or through a company owned any domestic property in Hong Kong (Please refer to paragraph 8 of Part VI of this application form and paragraphs 1.7 and 2.1 of the Application Guide for details) (Please “✓”)	Except for the Original Flat, the applicant and all family member(s) listed in this application form should not own or co-own or through a company own any domestic property in Hong Kong during the period from 24 months preceding the date of signing the TDP application form and up to the date of signing this application form.				
	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
Hong Kong Contact Tel. No. of Applicant	Home :		Mobile :		Office :

If the applicant or family member listed in the TDP divorced after selling their original flat, they should provide copy of the certificate of making Decree Nisi Absolute (Divorce) (e.g. Form 6 or Form 7B) together with an undertaking made by the ex-spouse (if applicable). Failure to do so may render the HKHS to reject the application.

- Attention Notes :**
- (1) All English and Chinese names must be the same as those appearing on the Hong Kong Identity Card.
 - (2) **The applicant and/or family member(s) listed in this application form must be of kin relationship.**
 - (3) All information required in this application form must be provided. Otherwise, HKHS may reject the application and the application fee paid will not be refunded.
 - (4) Any person must be listed in one application form only, and each application form shall be applicable solely for the future purchase of one subsidised sale flat with premium unpaid in the SMS of HKHS. HKHS will conduct thorough checks for any duplicate applications or purchases. Should any such cases be identified, all related applications and transactions will be null and void.
 - (5) If there are more than one applicant holding the TDP, such applicants shall nominate one of them as the applicant of this application for "Certificate of Eligibility to Purchase" (Flat for Flat Scheme for Elderly Owners) ("CEP"). **The applicant of CEP must be the purchaser of the Newly Purchased Flat.** If any other person shall also be named as the purchaser, he/she must be a family member listed in the application form for the CEP. The number of purchasers shall not exceed two. The purchasers must hold the Newly Purchased Flat as joint tenants.
 - (6) Please be reminded to inquire about whether the vendor has joined HKHS's T-Home "Letting Scheme for Subsidised Sale Developments with Premium Unpaid" and ask for the current rental status of the property (if any) to protect applicant's interests and rights. Please note that if the vendor(s) has/have been granted a "Certificate of Participation - Owner" and exercised the "Certificate of Participation - Owner" to sign tenancy agreement(s), and the relevant tenancy agreement(s) has/have not been terminated or the tenancy term(s) has/have not been expired up till now, the vendor(s) is/are not eligible to sell his/her/their property via SMS.

Part IV Residential and Correspondence Address in Hong Kong

Residential Address in
Hong Kong :

(Must be completed)

Correspondence Address
in Hong Kong :

(Must be completed if different from the above residential address. The "Certificate of Eligibility to Purchase" will be sent by registered mail to the above residential / correspondence address. To avoid misdelivery, please notify the Hong Kong Housing Society in writing immediately if there are any changes after submission.)

Part V Application Fee and Identity Document

This application form, together with the cheque / cashier's order payable to the "HONG KONG HOUSING SOCIETY" for the prescribed application fee (please refer to Appendix 2 of the Application Guide for the latest fee schedule), **the Hong Kong Identity Card copies of all the applicant and family member(s) listed in Part III of this Application Form, a copy of the TDP and a copy of the assignment of the Original Flat sold by virtue of the Flat for Flat Scheme** should be posted or submitted to the HKHS.

(Bank : _____ Branch _____ Cheque /
of Bank : _____ Cashier's Order No.: _____)

(Please write down the name of the applicant on the back of the cheque / cashier's order.)

Part VI Declaration by the Applicant and All Family Member(s) listed in Part III

I/We hereby declare that:

1. I/We confirm that I/we have carefully perused and understood the contents of this application form and the “Application Guide” before submission of the application.
2. I/We confirm that all the particulars given in this application form are true and correct in all respects. I/We have not withheld any information required in this application form, nor have I/we provided any misleading information.
3. I/We understand that the application fee paid is neither refundable nor transferable under any circumstances.
4. I/We agree that the solicitor representing me/us will apply to HKHS for a “Letter of Nomination” within one month from the date of the PASP for confirmation of my/our eligibility(ies), and that I/we shall sign the formal Agreement for Sale and Purchase and Deed of Assignment to complete the transaction only after the issue of the “Letter of Nomination”.
5. I/We understand that the HKHS reserves the right to reject any application(s) for the CEP and/or “Letter of Nomination”.
6. I/We understand that any application which is found to contain false or inaccurate or misleading information shall be cancelled, that any approval given on the basis of the false or inaccurate or misleading information shall be null and void, and that all monies thus paid shall be forfeited. I/We accept that the decision of the Chief Executive Officer and Executive Director of HKHS shall be final as to whether any such statement or application is false.

I/We understand that any person who induces or causes HKHS to approve the relevant eligibility for purchasing a flat under the SMS or causes the owner(s) to carry out the trade down sale and purchase transaction by any deception or dishonest means (including the provision of false or inaccurate or misleading information or statement(s) or representation in the application form) could be held criminally liable for, among other crimes, fraud under Section 16A of the Theft Ordinance (Cap. 210), and false statutory declarations and other false statements without oath under Section 36 of the Crimes Ordinance (Cap. 200), and be punishable by imprisonment once convicted.

7. **I/We understand that the Newly Purchased Flat as a result of this application shall be used only for residential purposes and for occupation by all persons listed in Part III of this application form.**
8. I/We confirm and understand that I/we must comply with the following restrictions on ownership of domestic property in Hong Kong:
 - (a) Except for the Original Flat, I / we must not own any domestic property in Hong Kong during the period from 24 months preceding the date of signing the TDP application form and up to the date of signing the PASP of the Newly Purchased Flat under the SMS;
 - (b) I / We understand that the following situations shall be regarded as owning domestic property in Hong Kong:
 - (i) owned or co-owned any domestic property in Hong Kong or any interest in such kind of property; or
 - (ii) entered into any agreement which is still valid and subsisting (including preliminary agreement) to purchase any domestic property in Hong Kong; or
 - (iii) owned more than 50% of the shares in a company which directly or through a subsidiary company owned any domestic property in Hong Kong; or

- (iv) been a beneficiary of the estate of any deceased person which includes any domestic property or land in Hong Kong; or
- (v) assigned any domestic properties in Hong Kong or any interest in such properties in Hong Kong (the date of assignment means the date of execution of the Deed of Assignment); or
- (vi) withdrawn from any company which owned any domestic property in Hong Kong in which the applicant / family member(s) owned more than 50% of the shares.

Domestic property include any domestic property , uncompleted private domestic property, rooftop structures approved by the Buildings Department, domestic building lots and small house grants approved by the Lands Department in Hong Kong. (Please refer to paragraphs 1.7 and 2.1 of the Application Guide for details).

9. **I/We confirm and understand that, if I / we owned or co-owned any domestic property in Hong Kong or any interest in such kind of property (except for the Original Flat), during the period from 24 months preceding the date of signing the TDP application form and up to the date of signing the PASP of the Newly Purchased Flat, even if the property is subsequently sold during the said period, the TDP / CEP / “Certificate of Eligibility to Purchase” (White Form Status) shall become null and void.**
10. I/We understand that **the CEP is non-transferable or non-inheritable and applicable to the holder of the Certificate only.** In the event of the holder of the Certificate passing away before the execution of any PASP of a Newly Purchased Flat under the Flat for Flat Scheme, the Certificate shall be null and void.
11. **I/We understand that within two years from the date of execution of the Assignment of the Newly Purchased Flat by me/us (“the restriction period”) , the Newly Purchased Flat cannot be sold under the SMS.** Also, the HKHS will not buy back the Newly Purchased Flat. I/We understand that after the purchase, the HKHS will not issue any “Certificate of Availability for Sale” to the owner(s) within the restriction period. I/We understand that the restriction also applies to any assignee approved by the HKHS for change of ownership under special circumstances, executor, administrator and beneficiary of the estate of the owner and the mortgagee or chargee of the owner.
12. **I/We understand that I/We have to arrange the accommodation by myself/ourselves at my/our own costs during the transitional period (i.e. from the completion of the sale of the Original Flat up to the completion of the assignment for sale and purchase of the Newly Purchased Flat under the scheme).**
13. **I/We confirm and understand that the Newly Purchased Flat under the Flat for Flat Scheme must be a flat with saleable area smaller than that of the Original Flat ^(Note 1) or a flat which is located in a more remote area (if applicable) ^(Note 2). The HKHS shall not be liable if the “Letter of Nomination” is not approved and/or any loss is incurred due to failure to comply with the above terms / conditions.**
14. I/We understand that the personal information contained in this application form is used by HKHS for processing the application for the CEP / “Letter of Nomination” under the SMS and Flat for Flat Scheme or Government Land Grant related issues (including but not limited to preventing applicant and his / her listed family member(s) from enjoying double housing benefits). I/We have been duly informed of the purposes of providing the personal data, and I/we have given consent to the HKHS, HA and Housing Department (“HD”) for using the personal data provided in the application for the following purposes:–
 - (a) processing the application and verifying the relevant information collected in the HKHS’s and HA’s tenancy records / past subsidised housing schemes records to prevent duplicate application and obtaining double housing benefits (whether before or after the sale and purchase of the Original Flat and the Newly Purchased Flat);
 - (b) matching my/our personal data with the database of relevant Government bureaux / departments and other relevant organizations for the processing of the application and prevention of duplicate

application and obtaining double housing benefits (whether before or after the sale and purchase of the Original Flat and the Newly Purchased Flat).; and

- (c) compiling statistics and conducting data analysis and research by the HKHS, HA and HD and relevant Government bureaux / departments. The analysis or research results will not be released to a third party in a form that identifies the data subjects or any of them. Also, all the personal data supplied will not be made available to any third parties for other unrelated purposes.

- 15. I/We confirm that all the particulars in this application form are given voluntarily. I/We am/are willing to furnish the HKHS, HA and HD with any other relevant proof or information establishing the eligibility(ies) of me/us. Provision of my/our authorisation statement for collecting and comparing / checking / transferring personal data is also voluntary. The HKHS, HA and HD may not be able to process the application, if insufficient information is provided and in any case, the application fee paid would not be refunded and cannot be transferred.
- 16. I/We agree that when assessing the eligibility(ies) of me/us for joining Flat for Flat Scheme, the HKHS, HA and/or HD may compare and match the personal data provided in this application form with the relevant personal data collected (manually or otherwise) for other purposes in order to ascertain whether such information is false or misleading, and may take appropriate action against the person(s) concerned on the basis of the result of the data comparison and matching. I/We also authorize the HKHS, HA and HD to disclose, verify and match the information concerned with other Government bureaux / departments, public / private organizations / companies.

Furthermore, I/we agree that the Government bureaux / departments, public / private organizations / companies may disclose the personal data of me/us of this application form in their possession to the HKHS, HA and HD for the purpose of comparing and matching the information provided in this application form. The personal data provided may also be used by HKHS, HA and HD and Government bureaux / departments for conducting statistical surveys or researches. I/We also agree that the information provided will be passed to HKHS / HA / 1823 Hotline for answering my/our enquiries. (Please refer to paragraph 9.4 “Notes concerning the Collection of Personal Data” of the Application Guide for details).

- 17. I/We understand that the HKHS and its authorized officers, while collecting the personal data required for the verification of such contained in this application form, may for the purpose of processing the application for CEP / “Letter of Nomination” under the SMS and Flat for Flat Scheme or its directly related usages, transfer the personal data on this application form to other divisions / offices of HKHS, other service providers, relevant Government bureaux / departments (including but not limited to the Housing Bureau, HD, Lands Department and Rating & Valuation Department), public / private organizations / companies and any other third party in possession of the personal data of me/us. The personal data on this application form / CEP / “Letter of Nomination” may for such reason be disclosed to the relevant Government bureaux / departments, public / private organizations / companies and any other relevant third party(ies).
- 18. In addition to the matters mentioned in paragraphs 14, 15, 16 and 17 above, I/we hereby further agree and authorize HKHS to disclose or transfer information, data or record of me/us to the Land Registry (“LR”) for the purpose of processing the application and vetting the eligibility(ies) of me/us, including but not limited to checking with LR all the domestic properties owned by me/us in Hong Kong during the period from 24 months preceding the date of signing the TDP application form and up to the date of signing the PASP of the Newly Purchased Flat.
- 19. **I/We undertake to meet the eligibility criteria of Flat for Flat Scheme and comply with its terms and conditions, from the date of signing the TDP application form and up to the date of signing the PASP of the Newly Purchased Flat.** I/We understand that if any changes in the personal particulars or family circumstances of mine/ours have rendered me/us ineligible, the application will be cancelled / the TDP / the CEP issued will be revoked and “Letter of Nomination” will not be issued / the “Letter of Nomination” issued will be revoked. The application fee paid will not be refunded and cannot be transferred. The HKHS, HA and HD shall not be held responsible for any loss so incurred.

20. I/We understand that pursuant to the Personal Data (Privacy) Ordinance (Cap. 486), I/We am/are entitled to request access to and/or correction of the personal particulars contained in the application form. Any such requests should be made in writing and directed by post or fax (Fax no. : 2811 8700) to the Senior Manager, Planning and Development Section, Hong Kong Housing Society, G/F., Dragon Centre, 23 Wun Sha Street, Tai Hang, Hong Kong. I/We understand that a fee may be charged for such requests.

Note: The applicant and all family member(s) listed in Part III of this application form must sign below.

	<u>Name</u>	<u>Hong Kong Identity Card No.</u>	<u>Signature</u>
Applicant	_____	_____ ()	_____
Family Member	_____	_____ ()	_____
Family Member	_____	_____ ()	_____
Family Member	_____	_____ ()	_____
Family Member	_____	_____ ()	_____

Date (dd/mm/yyyy) : ____ / ____ / ____

If there is any amendment to the date, the applicant and all family member(s) shall sign against the amendment.

(FOR OFFICE USE ONLY)

Certification by FFSS Secondary Market Support Unit

The declaration section in Part VI of this application has been clearly explained to the applicant by me on _____.	I have checked the particulars in Part III and confirmed that they are in conformity with the Trade Down Permit.	This application is endorsed for issuance of Certificate of Eligibility to Purchase.
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Signature: _____ (_____) Senior Officer (P&D) Date : ____ / ____ / ____	Signature: _____ (_____) Senior Officer (P&D) Date : ____ / ____ / ____	Signature: _____ (_____) Assist. Mgr (P&D) / P&D Mgr Date : ____ / ____ / ____
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Remarks : _____

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